

MEMORANDUM FOR:

Office of Logistics is having  
room 3E41 Headquarters  
Building renovated for  
a new parking office.  
The target date for completion  
is 30 June.

Date

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FACILITIES MANAGEMENT DIVISION  
WEEKLY REPORT PERIOD ENDING 4 JUNE 1986

1. Events of Major Interest That Have Occurred During the Preceding Week:

a. On 28 May Facilities Management Personnel responded to a call from the New Building Project Office of water running down the hill between the Power Plant and the New Building. A break was found on the hill behind the New Building with water shooting approximately five feet in the air. A two-and-a-half-inch line installed as a temporary line for mixing concrete was determined to be the cause of the leak. The line was capped and is to be removed from the main line before construction of the New Building is completed.

b. On 28 May the Motor Pool shuttle service added the East Building stop on the existing 0730 run from Headquarters  This service was requested by OTS to help alleviate overcrowded parking at the South Building and was implemented with minimum disruption.

c. On 2 June all persons displaced during the construction of the first phase of the South Parking Lot, with the exception of two- and three-person carpools, were able to park in their new spaces. Carpools will be reassigned upon completion of the second phase, which is scheduled for 7 July.

d. The reroofing of a section of the second floor roof around the courtyard, which began on 17 February, is 75 percent complete. The contractor was unable to finish on schedule due to the weather, therefore, GSA has allowed a 30-day extension to complete the contract. The new completion date is 30 June.

e. Renovations for the new Parking Office in Facilities Management Division began on 30 May. The construction involves relocating vending machines in 3E41 to a new area in the 3F corridor. The space formerly occupied by the vending machines will be converted to a Vault Type Room for the Parking Office. Target date for completion is 30 June.

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\*  
yes

f. June Exhibit, "With the Fighting Sixty-Ninth: Donovan in World War I." <sup>the</sup> ~~is~~ <sup>located in the</sup> ~~Interior Design Staff~~ <sup>Exhibit Hall at the</sup> ~~Facilities~~ <sup>Building.</sup> Management Division, assisted the Historical Intelligence Collection (HIC) staff with the exhibit by preparing the hall, organizing and displaying the items, and restoring some artifacts. The Building Services Branch, FMD, assisted HIC by providing special transportation support to pick up exhibit items from multiple locations within the Washington metropolitan area. The Executive Dining Room provided support to a special exhibit opening ceremony and reception hosted by the Director of Central Intelligence.

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2. Significant Events Anticipated During The Coming Week:

None

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Chief, Facilities Management Division, OL

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